

Sarah N. Pictures

Graphic Design ~ Social Media ~ Photography

Highly creative and multitalented Graphic Design and Social Media expert with extensive experience in print and online design and publications. Exceptional collaborative and interpersonal skills to work with all clients to create, design and publish a multitude of projects. Accustomed to performing in high-pressure, deadline-driven situations.

PROFESSIONAL EXPERIENCE

Photographer

Sarah Melissa Photography (owner)

Plainfield, IL

2010 – Present

- Provide a range of photography services for many occasions and settings
- Meet with clients to discuss session options and schedules appointments
- Establish rapport with clients during session to make them feel at ease in front of the camera

Graphic Designer

Robert Morris College

Chicago, IL

1998 – 2000

- Oversaw and conducted graphic design projects for all college departments from conception to printed publication

Publications Technician II

Village of Downers Grove

Downers Grove, IL

2001 – Present

- Oversees and conducts all graphic design projects for Village departments
- Designs and edits weekly newspaper publication, quarterly Village newsletter, department newsletters and annual reports, brochures and more
- Successfully translates staff ideas and guidelines into concrete design for all publications
- Handles all document printing, establishing relationships with printers, negotiating quotes, and giving direction for paper and colors
- Manages, organizes and stores files for all original artwork and graphics
- Works well with all levels of staff and vendors to ensure expectations are met and exceeded

EDUCATION

Bachelor of Fine Arts

Lewis University

Romeoville, IL

Concentration in Graphic Design

*“There are three responses to a design piece: yes, no, and WOW!
Let’s aim for wow.”*

TECHNICAL SKILLS

Platforms

Mac OSX
Windows

Software

Adobe Photoshop CS Adobe Camera RAX
Adobe Bridge Adobe Illustrator CS
Adobe InDesign CS Quark Express
Word PowerPoint
Prezi

Cameras and Equipment

Nikon D800 Nikon D700
70—200 mm lens 105 mm lens
85 mm lens 50 mm lens
35 mm lens sb910 speed lights

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